

2009-2010 SUNSET CENTER ROOM USE RATES AND FEES

Room	Size	Capacity			Room Features	Deposit	Commercial / Non-Resident Half Day	Commercial / Non-Resident Full Day	Non-profit/ Resident Half Day	Non-profit/ Resident Full Day
		Standing	Seated	Tables/Chairs						
Carpenter Hall	1885 Sq Ft 29' x 65'	150	130	100	Carpet, 2 screens, mini-blinds, audio lectern, internet, patio.	\$200	\$250	\$500	\$150	\$300
Carpenter Hall Kitchen		N/A	N/A	N/A	2 refrigerators, 2 ranges, microwave, 2 basin sinks.	\$200	\$80	\$160	\$50	\$100
Babcock	704 Sq Ft 22' x 32'	48	48	32	Laminate floor, screen, blackboard, drapes, internet	\$200	\$125	\$250	\$75	\$150
Chapman	693 Sq Ft 21' x 33'	48	48	32	Carpet, mini-blinds, blackboard, internet.	\$200	\$125	\$250	\$75	\$150
Chapman Kitchen		N/A	N/A	N/A	Refrigerator, sink, range, microwave, dishwasher.	Incl.	\$60	\$120	\$40	\$80
Bingham Boardroom	693 Sq Ft 21' x 33'	N/A	32	12	Conference table, Executive chairs, carpet, mini-blinds, internet.	\$200	\$125	\$250	\$75	\$150
Studio 105*	2040 Sq Ft 30' x 68'	168	150	130	Composite floor, audio, lectern, restrooms.	\$200	\$250	\$500	\$150	\$300
Upper Terrace*	3280 Sq Ft 41' x 80'	160			Outdoor patio	\$200	\$450	\$900	\$300	\$600
Green Room *	550 Sq Ft 22' x 25'	45	16-35	35	Hardwood floor, lounge setup, internet.	\$200	\$75	\$150	\$50	\$100
Green Room Kitchen*		N/A	N/A	N/A	Refrigerator, range, sink and dishwasher	Incl.	\$60	\$120	\$40	\$80
Rehearsal Studio*	966 Sq Ft 23' x 42'	70			Hardwood floor	\$200	\$75	\$150	\$50	\$100
Furniture Options (Included)					Audio Visual Items Available					
Tables	6' or 8' folding tables, seven card tables				Overhead Projector	\$15	TV	\$25		
Chairs	Plastic stacking (upholstered in Carpenter Hall)				Slide Projector	\$15	Portable Screen	\$10		
Lectern	w/ audio in Carpenter Hall and Studio 105				Media Package - Projector/Laptop & Screen	\$200	VCR/DVD	\$15		
Easels	Standard or flipchart				Media Projector Only	\$150				

* Available by special request only - Note: Room Use prior to 8:00 AM and after 5:00 PM weekdays, weekends and holidays are subject to an additional fee of \$35.00 per hour standard labor costs.