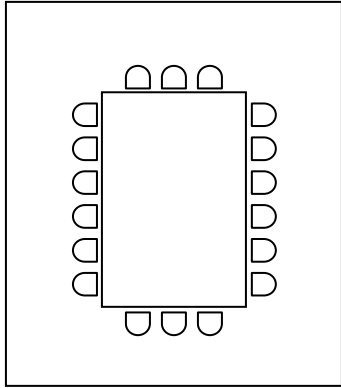


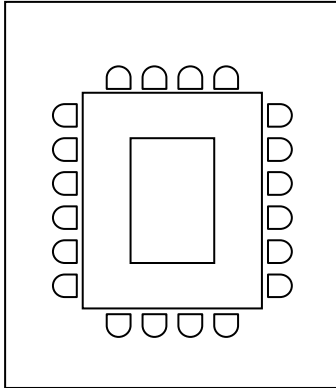
Sunset Center – Room Set Up Request

Group Name; _____ Date: _____

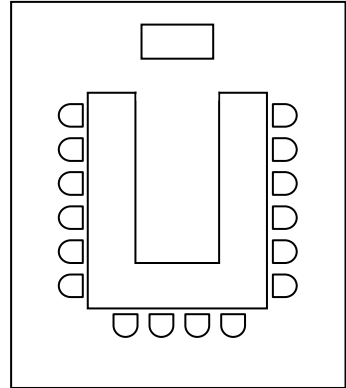
Please select one layout and/or specify changes (Note: Plan layout is dependent on number attending and room size) :



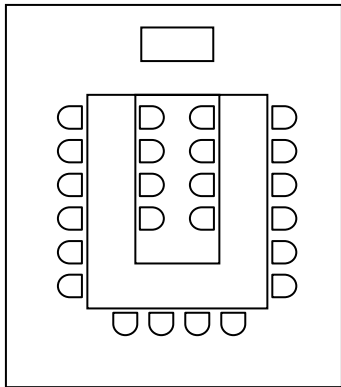
Plan A - Boardroom



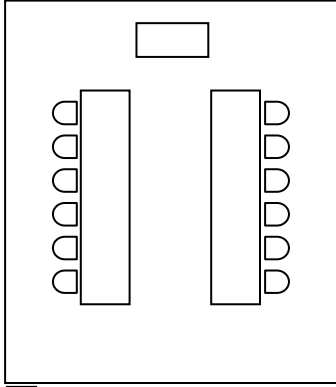
Plan B - Conference



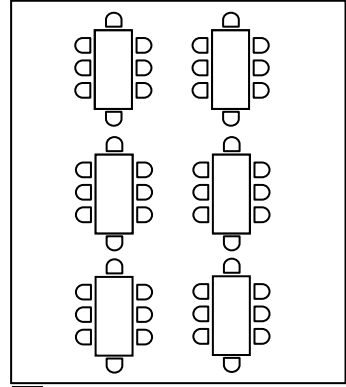
Plan C - U Shape
3 Sides



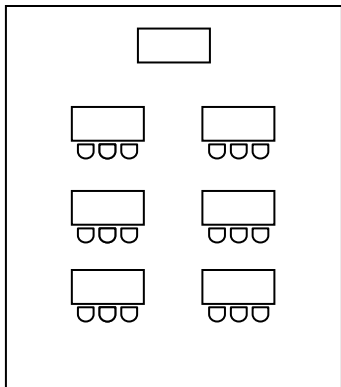
Plan D - U Shape
5 Sides



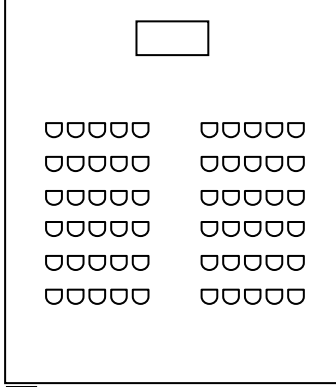
Plan E - Parallel



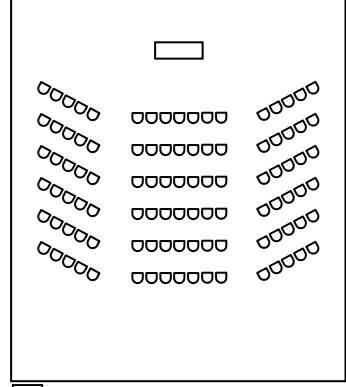
Plan F - Banquet



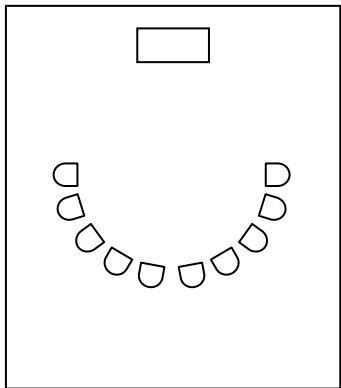
Plan G - Classroom



Plan H - Theater



Plan I - Chevron



Plan J - Semi Circle
 or Circle

Options:

- Head Table Y N
- Refresh. Table Y N
- Lectern Y N
- Easel Y N
- Screen Y N
- Projector Y N
- TV Y N
- DVD/VCR Y N
- Internet Y N
- Media Pkg. Y N

User Layout Y N

Plan S

