



Bingham 203

714 Sq Ft, 21' x 30'

Gallery

Terrace

Capacity: 47 Standing, 40 Seated, 26 Tables & Chairs

1. Plans for all set-ups and decorations must be submitted and approved no less than 30 days prior to the event date. Any changes in rental times, event set-up diagrams, or equipment requested must be submitted for approval at least 7 working days before the event date.
2. There is no smoking in the Sunset Center facilities.
3. Hot plates, chafing dishes, and other open-flame or high heat appliances are not permitted and candles are NOT allowed. Duct tape, nails, screws, tacks, and staples are prohibited. Only "blue tape," known as painter's tape, may be used. All decorations must be removed before vacating the facility. No sand is allowed in the building.
4. No equipment, furniture, or artwork at Sunset Center may be moved, removed, or altered under any circumstances.
5. Fire exits may not be covered or obstructed at any time.
6. No vehicles may be driven or parked on Plaza or inside the bollards at the Sunset Center.